**SCAN-B Material and Data Application Form**

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| 1. Applicant information |
| Complete name and title       | Postal address       |
| E-mail address       | Mobile phone number       |
| Institution/Department       | University/Organization       |
| Name, title and university/organization affiliation for any co-applicants      |
| 2. Ethical clearance [ ] Granted [ ]  An application will be/has been sent to the Ethical Review Board |
| Date of approval       | Approval number       |
| 3. Details of the research project [ ] New application [ ]  Supplement to a previous application |
| Title of project       |
| Short description of the research project, including a summary of planned analyses      |
| List of amount and type of material (biological samples) requested      |
| List of data requested      |
| Identifiable data requested[ ] Personal ID numbers/PAD numbers [ ] Biobank or database numbers [ ] Project specific identification numbers sufficient |
| 4. Appendices to the application |
| [ ]  | Appendix 1, complete description of the research project (maximum 2 pages) |
| [ ]  | Appendix 2, application and decision from the Ethical Review Board (to be submitted as soon as decision has been learned) |
| [ ]  | Appendix 3, specification of requested material and/or data |

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| 5. Cost of sample retrieval and data management |
| Starting fee: 5000 SEK +OHPrice per hour: 600 SEK +OH |
| Invoice address including ‘Kostnadsställe’ and reference       |
| 6. Signatures |
| I hereby certify that I have taken part of and approve of the general terms in section 8 |
| Signature of the applicant | Date |

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| 7. SCAN-B Steering Committee Decision |
| Material and Data Access Committee decision[ ]  Approved [ ]  Rejected [ ]  Publication of RNAseq data will require a new approval  | Signature, Head of Steering Committee SCAN-B |
| Date for decison       | Name, Head of Steering Committee SCAN-B       |
| 8. General terms and conditions for transfer of material and data |
| The following general terms and conditions prevail between applicants/co-applicants (jointly referred to as “applicants” below) and SCAN-B for transfer of material and/or data. By signing this contract, the applicants acknowledge that they agree to and accept the following conditions for the transfer of material and/or data from SCAN-B:1. The applicants may only use the material/data for the purposes listed in the description of the research project in this application.
2. The applicants will be charged for costs related to retrieval of samples and information. These costs cover sample and data retrieval, aliquoting, maintenance of the Biobank, and data management. The receiver of samples will also bear any cost of handling and transport (including returned samples) in addition to the costs above.
3. The applicants agree to return all material and unused portions of material, including extracted DNA, to SCAN-B within 6 months after the completion of the research project.
4. If consent is withdrawn for issued material, applicants will be informed of the relevant sample numbers and asked to destroy them. Results obtained from material that have already been used for research need not be destroyed.
5. The applicants agree to provide SCAN-B with any new biological and/or patient-related data generated and/or collected from the use of the material and/or data.
6. The applicants agree not to transfer material and/or data to any third party not approved by SCAN-B. Any transfer to third party requires a new application.
7. The applicants are forbidden to transfer their rights or obligations according to this contract without prior, written approval from SCAN-B.
8. Projects leading to potential patent applications must comply with Region Skåne (Southern Healthcare Region) regulations (please see <http://www.rbcsyd.se> for further details), and should be reported to The SCAN-B Steering Committee immediately.
9. The applicants hereby warrants that all work in relation to the samples will be carried out in compliance with all applicable laws, regulations, guidelines and any approval from an Ethics Review Board.
10. The provided material and/or data are encoded and applicants will not attempt to identify any individual from the material and/or data provided. Should the applicant inadvertently identify any individual, they will neither record this fact nor share the identification of that individual with any other person, and nor will they attempt to contact the individual themselves.
11. The applicants are responsible for taking the necessary technical and organizational measures to protect the material and/or data from unauthorized access. Any user should be bound by professional secrecy.
12. The applicants will ensure that any publication or presentation that is based (in whole or in part) on any material and/or data obtained from SCAN-B will include an acknowledgement of the SCAN-B community, the South Sweden Breast Cancer Group and The Kamprad Foundation. Co-authorship should be discussed with the SCAN-B Steering Committee.
13. All approved projects must be reported back to The SCAN-B Steering Committee. A progress report (maximum 1 page) is requested every 12 months after release of samples and/or data. A final report (upon completion of the project) should include information about analyses performed, results, publication/s and/or other outputs.
14. This contract falls under Swedish law. Conflicts arising from this contract will be settled in a Swedish court of law.
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Formulärets nederkant